

# CHESHIRE EAST COUNCIL

## Constitution Committee

---

<b>Date of Meeting:</b>	19 <sup>th</sup> September 2013
<b>Report of:</b>	Head of Governance and Democratic Services
<b>Subject/Title:</b>	Terms of Reference of the Civic Sub-Committee

---

### **1 Report Summary**

To provide an opportunity for the Constitution Committee to consider whether the terms of reference of the Civic Sub-Committee should be reviewed.

### **2 Recommendations**

It is recommended that the Committee consider whether the existing terms of reference of the Civic Sub-Committee should be reviewed and, if so, whether the Constitution Working Group should undertake this task.

### **3 Policy Implications**

The terms of reference of all decision-making and other bodies are contained in the Council's Constitution.

### **4 Financial Implications**

No financial implications would appear to arise from the recommendations of this report.

### **5 Legal Implications**

If it is proposed that the terms of reference of the Civic Sub-Committee should be changed, a recommendation to that effect would need to be made by the Constitution Committee to full Council.

### **6 Risk Management**

No risks would appear to arise from the recommendations of this report.

## **7 Background and Options**

- 7.1 The terms of reference of the Civic Sub-Committee are appended to this report as Appendix A. These have remained largely unchanged since the authority came into being in April 2009.
- 7.2 It can be seen that the Sub-Committee has an advisory role in respect of the Mayoralty and civic dignitaries, civic events and civic regalia.
- 7.3 An important role of the Sub-Committee is to review and make recommendations on the Mayoralty Code of Practice, which contains a range of provisions relating to the role, behaviour and duties of the Mayor and Deputy, the election of the Mayor, and support provided to the Mayor and Deputy. The Code of Practice is appended to this report as Appendix B.
- 7.4 Whilst comment is occasionally made at Council meetings and elsewhere about the arrangements which apply to the Mayor and Deputy, the Mayoralty Code of Practice would appear to have served the Council well over the period since it was adopted in April 2009.
- 7.5 At a recent Council meeting, comment was made that it was perhaps time for the terms of reference of the Civic-Sub Committee to be reviewed. It is possible that this comment related more to the content of the Mayoralty Code of Practice than to the terms of reference of the Sub-Committee but, nevertheless, it would seem appropriate for the Constitution Committee to consider whether any further work should be undertaken to this effect.
- 7.6 This report therefore provides the Committee with an opportunity to do so.

## **8 Access to Information**

The background papers relating to this report can be inspected by contacting the report writer:

Name: Brian Reed  
Designation: Head of Governance and Democratic Services  
Tel No: 01270 686670  
Email: [brian.reed@cheshireeast.gov.uk](mailto:brian.reed@cheshireeast.gov.uk)